

Template Letter/Email to send to your family/friends/neighbors. Make it yours!

Hi {insert name of your friend/family member},

As you know, {name of your Parkwood student} goes to Parkwood Elementary School. He/She loves it there and thrives in his/her class. He/She loves to learn about {include your student's passion about Parkwood}.

We love our school and have decided to give back to Parkwood this fall during the PTA's **'Invest in Parkwood' Fall Fundraising Campaign**, which raises money to:

- Help fund our library and educational enrichment opportunities inside and outside of the classrooms, such as fieldtrips, classroom visits, Reflections, and Math Olympiad.
- Provide a grant of at least \$200 to each classroom teacher for discretionary funding for creative projects.
- Support community building events and programs such as Watch D.O.G.S., Parkwood classroom community networks, the Back to School BBQ & Welcome, Heritage Night, the annual Talent Show and more.
- Grant scholarships for our after-school enrichment programs, supports Parkwood families in need and The Works.

It would be great if you considered a donation to our school in honor of {insert name of your student}. 100% of your donation will go toward the PTA general fund.

Here is how you can make a donation:

- Send a check by October 21 to: Parkwood Elementary School, 1815 N 155th St, Shoreline, WA 98133. Please write our family name in the note field.
- Make a one-time donation or monthly recurring donation online at:
<http://www.parkwoodpta.org/donate/>.
 - * Just \$10 per month (\$2.50/week!) adds up to a \$100 donation this school year!

It would be great if you joined us in giving back to an amazing school. Please let me know if you have any questions.

The Giving Campaign ends on October 21, 2016.

Gratefully,

{your name}